



8th March 2010

Dear Vendor,

Re: Trading at Leicester Caribbean Carnival 2010

This letter is to confirm that preparations are underway for the staging of Leicester Caribbean Carnival 2010.

You will be pleased to note that our prices for all stalls has remained the same as last year even though our costs have increased considerably. New arrangements are also in place governing the operations of stalls at Victoria Park. This information is contained in the attached stalls contract. Please familiarise yourself with the Conditions of Contract, in particular conditions 8,10,19d, 21 and 25.

Should you wish to operate a stall please complete the enclosed form indicating the size of stall you would require and for what purpose. The stalls will be allocated on a first come first served basis. **PLEASE READ CAREFULLY BEFORE SIGNING THE STALL REGISTRATION FORM.**

Last year many vendors were disappointed that they could not register for a stall after the June closing date. The same policy will apply for 2010 as late registrations affect the smooth running of our operations leading up to and on Carnival Day. Registrations and receipt of payments will therefore close on 18 June 2010. **NO LATE REGISTRATIONS WILL BE ACCEPTED.**

We can be reached by calling our office on 0116 273 6649 between the hours of 11am and 4pm Monday to Friday or by email info@leicestercarnival.com. If you need extra copies of the registration form please note that these are available online from our website <http://www.leicestercarnival.com>

We will continue to keep you up to date on our plans for Carnival 2010.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "Dennis Christopher", is placed over a light grey rectangular background.

Dennis Christopher
Chairperson